

SAA Teacher Trainer ECC Materials License Agreement
For use of *Every Child Can!*® Course Materials

New or Expired Licenses:

- First-year fee: \$55 US/CAN
- Renewal Fee (subsequent years, payable with annual trainer dues): \$25 US/CAN)

In accepting or renewing the license to use these materials, I understand that:

1. Materials are copyrighted by the SAA and may not be photocopied or reproduced in any form
2. Materials are for use in a posted and approved ECC course *only*
3. Guidelines for hosting, set up, and implementation of the course as given in the ECC Guidelines are to be studied and followed
4. Though there is much flexibility indicated in the Facilitator's Guide, I am to follow the basic course design, using the materials as suggested
5. I am responsible for implementing any course material updates, changes, corrections as provided by the SAA

In facilitating this course, I agree to:

1. Submit an application to host ECC at least six weeks in advance of the course
2. Plan in advance to ensure course materials are available.
 - a. If the course is being offered online, please be sure that participants have the Zoom link well in advance of the course.
 - b. If you're offering the course in person, please be sure that the room size is sufficient and that materials are all ready and available.
3. Request participant materials from the SAA no later than 2 weeks prior to the course
4. Please note that late fees may be accrued
5. Add participants to the official SAA rosters on the SAA website. Please be sure to ask individuals for their SAA accounts emails.
6. ECC materials should only be provided to participants who are attending the course
7. Please submit the course roster online.
8. The participant fee for this course is \$30/participant. This should be sent to the SAA following the course
9. If the course is offered in-person, please return any unused materials to the SAA by a traceable and insured delivery method following the course
10. Reading any details related to online course offerings, including the [participant letter](#).

Signature: _____

Name (print): _____

Date: _____